

Michigan State Aerie & Auxiliary Joint Convention



June 15th-17th, 2023

Lansing, Michigan

Radisson Hotel/Lansing Center

118th Annual Aerie Convention

75th Annual Auxiliary Convention

Madam Secretary – Please read it to your Auxiliary and keep for reference.

The 75th Annual Convention of the Michigan State Auxiliary F.O.E. Headquarters will be at the Radisson Hotel, Lansing, Michigan. The State Aerie & State Auxiliary will host the Convention as they have in the past. The Auxiliary will start registration on Wednesday, June 14, 2023, at 2:00 p.m. at the Convention Headquarters on the 2nd level of the hotel.

All the Convention Committee meeting rooms will be posted at the Registration Desk. If you are asked by the State Madam President to serve on a committee, your meeting will be at 7:00 p.m. on Wednesday. **Note: The Credential Committee will meet at 12:30 p.m. on Wednesday June 14, 2023, in the Radisson Regency 1 Room, so that the committee will be ready to open Registration to the Delegates and Members at 2:00 p.m.**

Delegates: The State Auxiliary by-laws allow each Auxiliary that has filed its required reports and **HAS PAID ITS PER CAPITA TAX IN FULL** based on the June 2022 Annual report not including Dual members – One (1) Vote for each twenty-five (25) members or major fraction thereof. This means that if you are 13 more into the next 25 your Auxiliary gets one more Auxiliary vote. This does not mean you must send a Delegate for each vote, as an Auxiliary delegate may carry as many as three (3) Auxiliary votes and if she is a PMP or TYS she gets one additional vote if she is not an Auxiliary Delegate, but a Past Madam President or Ten Year Secretary and wishes to vote, she must register paying the required registration fee. No registration changes in category will be permitted once registered. **NO SISTER MAY CARRY MORE THEN 3 AUXILIARY VOTES**, however if they are a Past Madam President or a Ten Year Secretary, she would get one (1) additional vote and if she is also a State Officer or Past State Madam President she would get one (1) more vote

The credential sheets three (3) for listing Auxiliary, delegates, and alternates and ALL Past Madam Presidents, are enclosed. Secretaries - please read the instructions before filling out the credential sheets. **DO NOT REDUCE THE DELEGATE SHEETS, AS THEY ARE USED FOR OUR REGISTRATION AND ELECTION BOOKS.**

List Auxiliary Delegates first then write the name of the delegate, then **D** for Auxiliary delegate after her name. If the delegate is a Past Madam President write her name and put a **D** and **P.M.P** after her name. Now after the delegate list and alternate and add **A** after her name (do not give alternates any votes). Now skip two lines and then list **ALL** the “alive” Past Madam President or Ten-Year Secretaries (TYS), even if they do not plan to attend the Convention. Many times, they will change their mind, and unless listed on the credential sheet, she may lose her votes. **Example:** members on which State Per Capita Tax has been paid **388** as of June 30, 2022 (This means number of members on your rolls **NOT** including Dual Members) Total Auxiliary Votes **16** (You will note that the sample **this auxiliary only used 9 of their 16 votes loosing 7 votes**)

Credential Number	NAME OF DELEGATES, Alternates & PAST MADAM PRESIDENTS (List Delegates First	AUX VOTE	PMP/ TYS VOTE	STATE OFFICER VOTE	TOTAL VOTES
	Nancy Hayes, D - PMP	3	1		4
	Sally Long, D	3			3
	Rose Livingston, PMP, PSMP	3	1	1	5
	Cathy Pine, A				
	Sandy Drew, TYS				
	Beverly Sweet, PMP				
	Susie Walker, PMP				
	Janice Brown, PMP				
	Cynthia Cook, PMP				
	Leslie Zelinski, PMP				

All three credential sheets must be identically filled out with the Auxiliary **SEAL** on each and mail to Deborah Newman, Registration - 1237 Grove Point Dr. White Lake Mi. 48386 **PLEASE DO NOT WRITE IN THE CREDENTIAL NUMBER COLUMN** as this column is used by the State Secretary to assign the delegate credential numbers. **Do not enter the Grand Aerie ID number in this column.**

NOTE: A sister that receives her Gold Card prior to the State Convention **IS** considered a Past Madam President and should receive her PMP vote - the same for the sister that receives her Gold Card prior to State Convention that she is a Ten-Year Secretary (TYS)

NOTE: - Our State Madam President appoints the convention committees from the credential sheets so please mail to Deborah Newman prior to **April 12, 2023** so a copy may be given to her.

NOTICE: Late changes in Auxiliary Delegates or Alternates must have a letter from the Auxiliary Secretary to present to the Credential Committee at the Registration Desk. **The Auxiliary Seal must be affixed to the letter**

MEMBER PRE-REGISTRATION - This form is used for registering members that are coming to the Convention that are not delegates or a Past Madam President.

MEMORIAL SERVICE - The joint Aerie and Auxiliary Memorial Service will be held on Thursday June 15, 2023, at 7:00 p.m. in the Lansing Center Banquet Rooms 1-8.

SESSIONS - the first Michigan State Auxiliary session will begin on Thursday, June 15, 2023, at 9:00 a.m. **SHARP**. All sessions will begin at 9:00 a.m. **SHARP**. Sisters please remember that we have a dress code for our sessions **NO SHORTS, HALTER TOPS, SPANDEX or ATTIRE ABOVE THE KNEE** is permitted and the Guards at the door will enforce this.

REGISTRATION - Delegates Registration **is \$40.00** and Banquet tickets are **\$40 .00**. Each Auxiliary must allow their accredited Auxiliary Delegates, expenses over and above registration and banquet tickets. **Please make out separate check for Delegate fees and the Banquet tickets.** All checks should be made payable to the **Michigan State Auxiliary F.O.E. Convention fund and must be an Auxiliary check and signed with three signatures.** Send to Debbie Newman, Registration along with the Delegate sheets and the Banquet Ticket Reservation Form. **SEND ALL THREE (3) COPIES OF THE DELEGATE SHEETS AND TICKET RESERVATION FORM PRIOR TO APRIL 12, 2023.** One copy of the delegate sheet is used by the State Madam President to appoint the Convention Committees, one copy is used for the Registration Committee and one copy is used by the Election Committees. **Please make sure that all three copies are signed by the Madam Secretary with the auxiliary seal affixed.** Past Madam Presidents not wanting a Banquet ticket may register for **\$40.00** which includes a badge and a program book. A Member Registration is **\$40.00** which includes a badge and program book. A separate Member Registration sheet is enclosed. **A Past Madam President or Ten-Year Secretary** is considered a delegate if she is not a delegate sent by the Auxiliary this year.

BANQUET FORMAT- Banquet reservation form is included in this bulletin. Please return with the check or money order prior to **April 12, 2023,** this form is used in ordering

tickets for the delegates as well as any visitors or guest that wish to attend. If your group wishes to sit together, we must receive the form and the check together.

1. All tables will be assigned on a first come basis at the time of purchase and no changes can be made after the table is assigned
2. The first ticket purchased will be at table #1, next Table #2 and so on.

It is very important to make sure that if you want to sit with someone, you must purchase the ticket together. A designated person may pick up the Banquet tickets at the Registration Desk. If a ticket purchased for one's spouse or guest be sure to indicate the person's name and the number of tickets that they will receive.

NOTICE –REMEMBER THAT EACH AULILIARY IS STILL OBLIGATED TO PURCHASE A BANQUET TICKET FOR EACH DELEGATE ALONG WITH THEIR REGISTRATION FEE IF SHE WISHES TO ATTEND THE BANQUET.

REGISTRATION HOURS WILL BE:

Wednesday	June 14 th	2:00 to 7:00 p.m.
Thursday	June 15 th	7:00 to 8:30 a.m. & 2:00 to 4:00
Friday	June 16 th	7:30 to 8:30 a.m. & 2:00 to 4:00
Saturday	June 17 th	7:30 to 8:30 a.m. FOR MEMBERS ONLY

NO DELEGATE CREDENTIALS AVAILABLE ON SATURDAY

DECEASED MEMBERS LIST FOR MEMORIAL SERVICE

The State Auxiliary will be announcing the Deceased Sisters at the Memorial Service. Please send the names of your deceased members on the enclosed form for the fiscal year of **2022 - 2023 (WE DO NOT ACCEPT PAPER WORK FROM THE MMS PROGRAM.)** Please send to the State Secretary by May 24, 2023, as the list must be typed up for the service. Be sure to indicate any Past Madam Presidents, Ten Year Secretary and or Charter Members. **DO NOT SEND PRIOR TO MAY 24, 2023.**

JOINT INSTALLATION OF OFFICERS – The Joint State Aerie and State Auxiliary Installation of Officers will be held at 1:30 p.m. on Saturday, June 17, 2023, in the Lansing Center Convention Exhibit Hall B.

RESOLUTIONS - If your Auxiliary has a resolution for the State Convention, please follow the proper procedure. The resolution must be passed by your Auxiliary at a regular meeting and signed by the Madam President and the Madam Secretary. It must have the Auxiliary Seal affixed. Please have the resolution drawn up and correctly submit three (3) copies to the State Secretary no later than May 31, 2023. This will give the State Auxiliary Committee time to present them for consideration and refer them to the Resolution Committee.

BY-LAWS - if your Auxiliary wishes to submit a by-law change for the State By-Laws, please follow the procedure section 42.1 of the Rules and Regulations and section 9.4 of

the State By-Laws and the suggested change must be turned into the State Secretary prior to May 22, 2023.

TO MAKE A ROOM RESERVATION, use the link below not before 9 am on March 15, 2023

<https://www.radissonhotelsamericas.com>

Use Promotion code=FOE623

Once you select the room type, complete the Hotel booking form.

- **Once you select the room type, complete the Hotel Booking Form.**
 - **For date adjustment needs, please change Check-in and Check-out date box at the top of site.**
- **The booking form will ask for the guest details and email address.**
- **Secure payment option is the section of the booking form that holds your credit card details. Input your credit card information.**
- **Once you have completed this step click the “Book Now” button and your reservation will be sent immediately to the Hotel.**

Here is the voice reservation:

To make room reservation by phone call (800) 333-3333. It is important that each of your guests identify themselves as part of your group, and provide us with guest name, requested type of room for the dates of event. Use the Promotional Code: “FOE623” to receive your discounted group rate.

AUXILIARY WORKSHOP - the Auxiliary Workshop will be held on Thursday, June 15, 2023, from 2:00 p.m. until 4:00 p.m. Please place all questions in the question box at the Thursday morning meeting

MEMBERSHIP WORKSHOP - Will be held Friday, June 16, 2023, from 1:30 p.m. until 3:00 p.m. All membership awards, contest awards challenges and other awards will be given at this workshop

AWARDS - Again this year the **Isabel Vallie/Imogene Harac Award** as well as the **Hall of Fame** will be presented at the Convention at **Saturday Morning Session**. Letters listing the rules and instructions for these awards were mailed earlier this year. If the instructions were followed properly, the Committee will consider all applications received in choosing the recipient of those two coveted awards. **Isabel Vallie/Imogene Harac Award** letter is included in this mailing.

Forms are included in this mailing regarding the **International Alta Browning Smith Award and the International Hall of Fame Award**. Letters of recommendation are to be sent to the State Secretary no later than May 22, 2023 so that the Delegation in the session at the 75th State Convention will have a say in the person's name to be sent to the Grand Auxiliary to be considered for one of these coveted Awards.

AUXILIARY FLAG PRESENTATION - Auxiliary Flag Presentation will take place on Thursday morning June 15, 2023. Entry form is enclosed in this mailing and is to be sent to the state flag chairman Kathy Rudd at 8463 Orchard Ave. Warren, Mi. 48089.

R.E.A.C. CONVENTION - Convention will be held on Wednesday, June 14, 2023 at 12:00 noon in the Radisson Capitol IV Room. You may contact the State Auxiliary Chairman Grace Comstock at 32600 Concord Dr. Apartment 713, Madison Heights, Michigan 48030 to purchase your tickets.

AUXILIARY HALL OF FAME LUNCHEON - All Michigan Hall of Fame recipients are invited to this luncheon on Thursday, June 15, 2023, at 12:00 noon in the Convention Center Banquet Rooms 5-8.

STATE YOUTH CONVENTION - there will be a youth Talent Contest held at the Convention Friday afternoon June 16, 2023. For further information, contact State Auxiliary Chairperson, Debbie Betts, 7380 Katherine, Taylor, MI 48180.

GOD FLAG & COUNTRY COMPETITION - will take place after the Youth Talent Contest on Friday afternoon June 16, 2023. For further information, contact State Auxiliary Chairman, Cindy Jados, 1970 Terrace St., Muskegon, MI 49442. Prizes will be awarded at Saturday morning session.

CHECKS FOR STATE AUXILIARY CHARITY- Baycliff Health Camp - make check payable to Michigan State Auxiliary F.O.E send to Norma Wooster, State Secretary 2122 Maple Rd., Sears, MI 49679. Mark in the memo of the check: State Charity. NOTICE: the State Auxiliary closes this special account on May 15, 2023. All checks received after this date will not be given credit by the State Chairman at the Convention.

CHECKS FOR THE MICHIGAN EAGLE FAMILY RECREATION: Make checks payable to the Michigan State Aerie F.O.E. and mailed to Michigan State Aerie F.O.E. Keith Brock, 646-13 Mile Rd. Sparta, MI. 4934. Please list MEFRC in the memo at the bottom of the check.

REMEMBER ALL OTHER CHARITY CHECKS must be sent by May 1, 2023 to the Fraternal Order of Eagles Grand Aerie at 1623 Gateway Circle, S., Grove City, OH 43123 and made out according to the information received from the Grand Aerie.

CHARITY MARCH - The Charity March will be held on Thursday session only. NO CHECKS will be accepted. The State Treasurer will give a report of the Charity March at Saturday Session.

CONVENTION PROGRAM BOOK ADS -The cost of the ads for the Program Book will be as follows”:

Full Page 7 ½ x 10 \$150.00	Color \$250.00	Patrons..... \$1.00 each
Half Page 7 1/2 x 5 75.00	Color \$150.00	

NOTE – Enclosed you will find an Advertising Contract, fill in and return with your Ad on the reverse side. Be sure your ad is either typed or printed. Make checks payable to F.O.E Michigan State Aerie Convention Fund and mail to - Dennis Korn at 1625 Sanborn, Dewitt, MI. 48820 or email to him at dkorn@farmbros.com deadline for this is April 1, 2023.

NOMINATION FOR STATE OFFICE- If you are nominating a sister from your Auxiliary to run for State Office, please write or call Norma Wooster, State Secretary for a form for the nominee to fill out and return with your letter of nomination. **This form is not necessary if she is a current serving State Officer.** Should your Auxiliary wish to nominate a sister from your Auxiliary for State Auxiliary Office, send a letter of recommendation with her name and her qualifications and the office she is seeking (only if she is seeking a certain office). The Madam President and the Madam Secretary and a Past Madam President **MUST** sign the letter. Should your Madam President or your Madam Secretary be the one being recommended, she should not write or sign the letter. A Past Madam President should sign in her place. The letter to the Nominating Committee should contain the **date the nomination was made on the floor for approval** of the nominee **AND BE VERY SURE THE AUXILIARY SEAL IS ON THE LETTER.** No person other than a Past Madam President or a Ten-Year Secretary of a local Auxiliary shall be eligible for office in the State Auxiliary, and she shall be in good standing in her home Auxiliary. Nominations may be made from the floor at the State Convention Session with the nominating speech limited to 3 minutes by a member of the Nominee’s Auxiliary. **REMEMBER** to use the Candidates legal name, the name on her Official Receipt when placing her name in for nomination.

ANY NOMINEE NOMINATED FROM THE CONVENTION FLOOR MUST BE NOMINATED BY A MEMBER OF HER OWN AUXILIARY.

ALL NOMINATING LETTERS MUST BE SENT BY CERTIFIED MAIL TO: State Madam President Cynthia Conway, 13378 Co. Rd. 372, Newberry, MI 49868 and postmarked no later than May 31, 2023. Be sure to mark the envelope in the bottom left hand corner- **ATTENTION STATE NOMINATING COMMITTEE.**

One representative from your auxiliary along with your nominee may have an audience with the State Nominating Committee on Wednesday, June 14, 2023 between the hours of 1:30 and 3:00 p.m. Appointments must be made with the Secretary of the Nominating Committee PSMP, Linda Day.

NOTICE – DISTRICT-PLEASE DO NOT send support of recommendation letter for a nominee of the State office as the only letter that will be considered will be the one from the nominee’s home Auxiliary by the State Nominating Committee.

RITUAL COMPETITION- All ritual competition will be held at the Radisson Hotel, Lansing, on Tuesday June 13, 2023. To enter the Ritual Competition you must request the necessary entry form from the State Ritual Chairman, Tina Gueits by calling 517.599.7908 or email her at tgeagle56@gmail.com. She needs to know in advance how many teams will be competing so that she can get the necessary schedule and notify the teams and individuals. All entries must be returned to the **State Ritual Chairman** by May 1, 2023.

All Auxiliary members of the Ritual team must be registered for State Convention to enter competition per State Auxiliary by-law section 9.1a. And ALL JUDGES MUST BE A REGISTERED DELEGATE to be a judge in any and all competitions.

Remember -State Auxiliary bylaw section 9.1 states that Michigan State ritual drill teams must be entered in competition at State Convention to be eligible to enter competition at National Convention.

<u>Prizes</u>	<u>Team Class</u>	<u>1st Place</u>	<u>2nd Place</u>	<u>3rd Place</u>
	One Woman	\$125.00	\$100.00	\$ 75.00
	Class C Team	\$400.00	\$375.00	\$300.00
	Class B Team	\$300.00	\$275.00	\$200.00
	Class B3 Team	\$300.00	\$275.00	\$200.00
	Sure Shot	\$ 50.00	\$ 25.00	

Anyone wishing to watch competition, provided the competing team will permit spectators, must have a paid-up Auxiliary membership receipt. You cannot watch a team if your Auxiliary team is entered later on the day of competition and you are a member of the team.

IN ORDER TO PLACE IN THE MONEY YOU MUST BEAT A BLIND SCORE OF 93.5 CLASS "B", B-3, "C", AND ONE WOMAN. BLIND SCORE FOR SURE SHOT WILL BE 18.7

TEAM QUALIFICATIONS:

Class "C" team consists of 5 Ritual officers and 8 Drill Members

Class "B" Team consists of 5 Ritual officers only

Class "B3" unit shall consist of any members in good standing in Michigan.

No Auxiliary may have more than two members on a team in its category

'One Woman Class'- Consist of one individual that does all of the Ritual chairs.

"Sure Shot" - consist of one Ritual officer wishing to compete in a different Ritual Chair than she competed in her team event. Her name will be placed in a hat for that office which will be drawn by lot by the Ritual Coordinator, and she shall notify you if you are competing or not.

CONVENTION DEADLINES – KEEP FOR REFERENCE

Program Book Ads	April 1st
Credential List & Pre-Registration	April 12th
Banquet Ticket Reservation	April 12 th
Entries for Ritual Competition	May 1st
Auxiliary Flag Entry	May 1 st
State Charity Checks	May 15 th
By- Law Changes	May 22 nd
International Alta Browning Smith Award & Hall of Fame	May 22 nd
Deceased Members List	May 24 th
Letters of Nomination	May 31 st
Resolution Letters	May 31st

Auxiliary Secretaries- it is your duty to read this Convention Bulletin in its entirety to the Auxiliary Members at a Regular Meeting.

Included in this Convention Bulletin is a copy of the events of the State Convention. Please make copies of this for your delegates to bring with them to Convention. It has the name of the rooms that the events will be held in and times that the events will take place.

If you have any questions concerning any part of this bulletin, please contact me. Please follow all instructions, particularly those related to the delegates, and make this an outstanding Michigan State Auxiliary 75th Annual Convention for our State Madam President Cynthia Conway.

Fraternally

Norma Wooster, Secretary
Michigan State Secretary Auxiliary, F.O.E
2122 Maple Rd
Sears Michigan 49679

PLEASE NOTE:

Any Member not attending the Convention as a registered Delegate, Past President, Ten Year Secretary or a Member must register at the cost of \$40.00 to participate in any Hospitality Rooms, per Michigan State Aerie.

NO Aerie or Auxiliary is permitted to sell local Aerie or Auxiliary Raffle tickets or items at the State Convention; this privilege is for the Michigan State Aerie and Michigan State Auxiliary and their appointed committees as well as the District Hospitality Rooms. Action will be taken to any member found selling these at State Convention.

75th STATE CONVENTION JUNE 2023
15th ANNUAL FLAG PROCESSION INFORMATION

The 15th annual Flag Procession will be held on Thursday, June 15th at 9 AM.

Flags must be dropped off at the Lansing Convention Center on Wednesday, June 14th from 2pm until 7pm. ***If the sister that is responsible for getting the flag to Lansing Convention Center is not arriving until after 7pm on Wednesday or until Thursday morning, June 15th, advance notice must be noted on registration form or emailed to me at my address noted below.***

Auxiliary Flag Registration Form

Registration Forms Due by May 1, 2023

Auxiliary Name _____

Auxiliary # _____

Honored Carrier Name _____

Past and Current Offices Held _____

Contact Name & Phone Number of Sister Responsible for Getting Flag to Lansing Convention Center.

Anticipated Responsible Sisters' Arrival at Lansing

Questions – call me at 586-756-1529 or email at kmr459wdr@yahoo.com

Registration forms should be emailed to kmr459wdr@yahoo.com or mailed to Kathy Rudd, 8463 Orchard Ave., Warren, MI 48089 as soon as possible.

ADVERTISING CONTRACT

MICHIGAN STATE FRATERNAL ORDER OF EAGLES
CONVENTION EDITION

Please send typed or printed AD by mail or E-mail to Dennis Korn at-nchs78@gmail.com

No later than April 1st, 2023

City _____ Aerie/Aux No. _____ Date _____

It is with great pleasure that _____
(Name of Aerie/Auxiliary, etc.)

Wholeheartedly subscribes for _____ Page space in the Michigan State Aerie and Michigan State Auxiliary 2022 Convention Book.

The Fraternal Order of Eagles guarantee Service for the within subscription and to facilitate Audit and economies of production ask favor of:	THIS CONTRACT IS NOT SUBJECT TO CANCELLATION
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Ads need to be printed ready i.e. Microsoft Publisher or similar program. Full Page; (7 ½ x 10) \$150.00 Color \$250.00 Half Page; (7 ½ x 5) \$ 75.00 Color \$150.00 Patron (each) \$1.00 each	<u>*NOTE: ADS received AFTER*</u> <u>APRIL 1st, 2023</u> <u>WILL BE RETURNED AND NOT</u> <u>PRINTED IN THE BOOK,</u> <u>NO EXCEPTIONS!!!</u>
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ALL PHOTOS MUST BE BLACK AND WHITE -OR COLOR

<p>..... * Make Checks payable to* * F.O.E. Michigan State * * Aerie Convention Fund* Send Ads & Checks to: Dennis Korn 1625 Sanborn Dr. Dewitt, MI 48820 Phone # (517) 719-8224</p>	<p>Amount Enclosed \$ _____ Address _____ _____ (Town) (State) (Zip) Phone# _____ Signed _____ Print Name _____</p>
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Michigan Fraternal Order of Eagles

Rent an Amigo scooter for the week of:

June 11, 2023 - June 18, 2023

for a low rate of:

\$139*

Call Amigo Mobility Center
at **616-361-7559**
to reserve yours now!

Reservation deadline is

06/02/2023

*Credit card information will
be required for reservation.*



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www.amigomobilitycenter.com



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**This is a discounted rate and includes delivery and pick-up of the unit.*